

CLEARVIEW WATER SUPPLY AGENCY

BOARD OF DIRECTORS MEETING Wednesday, September 18, 2024

3:00 p.m.

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. ADDITIONS TO OR DELETIONS FROM THE AGENDA

5. CONSENT AGENDA

A. Minutes

I. July 17, 2024

B. Disbursements – In the amount of **\$578,184.07**

C. Vouchers – In the amount of **\$575,619.62**

6. UNFINISHED BUSINESS

None

7. NEW BUSINESS

A. Memo of Understanding – Clearview Water Supply System Improvements
Paul Richart, Engineering & Development Director

8. REPORTS

A. Maintenance and Operations Report
Tyler Gardner, Field Operations Manager

B. Financial Report
Alexis Dickie, Finance Manager

C. Engineering & Development Report
Paul Richart, Engineering & Development Director

9. NEXT MEETING DATEAWWD

October 16, 2024 - 3:00 pm

10. ADJOURNMENT

CWSA BOARD MEETING MINUTES

Attendees:

- Donna Cross, CWSA President
- Skip Schott, CWSA Secretary
- John Warner, CWSA Board
- Mike Johnson, CVWD
- Curt Brees, SLWD
- Paul Richart, AWWD
- Ashley Rindero, AWWD
- Heather Earnheart, AWWD
- Tyler Gardner, AWWD
- Darren DeMontes, AWWD
- Caryn Saban, AWWD
- Diana Storm, AWWD
- Alexis Dickie, AWWD
- Tyan Schreck, AWWD
- Devin Hancock, AWWD

1. CALL TO ORDER

The meeting was called to order at 3:03 pm.

2. ROLL CALL

Roll Call was taken. All three Board Members were present.

3. PUBLIC COMMENT

There were no public comments.

4. ADDITIONS TO OR DELETIONS FROM THE AGENDA

Agenda item 6.A. was added – Amendment to ILA.

5. CONSENT AGENDA

A. Minutes

I. May 15, 2024

B. Disbursements – In the amount of **\$626,497.36**

C. Vouchers – In the amount of **\$385,287.27**

Motion: CWSA Board Member Schott moved to approve the consent agenda as presented. The motion was seconded by Board Member Warner. The motion passed 3-0.

6. UNFINISHED BUSINESS

A. Revised ILA Language for Quorum

Paul Richart recommended a sentence be replaced that says that a quorum is defined as the majority of the members of the entire Board of Directors, which means at least two (2) for the Clearview Water Supply Agency.

Motion: CWSA Board Member Schott moved to rescind the approval of Amendment 2 from action taken on May 15, 2024, as presented. The motion was seconded by Board Member Warner. The motion passed 3-0.

Motion: CWSA Board Member Warner moved to Approve revised Amendment No. 2, substituting the sentence "A quorum is defined as a majority of the members of the entire Board of Directors." for the section sentence of section 3.7 Quorum as presented. The motion was seconded by Board Member Schott. The motion passed 3-0.

7. NEW BUSINESS

A. Amended WSRMP ILA Resolution No. 23-2024

Paul Richart, Engineering & Development Director

Paul Richart provided a summary of the memo that the Water and Sewer Risk Management Pool (WSRMP) is making administrative housekeeping updates of the original interlocal agreement forming the pool from 1988. The summary of changes included in the board packet was prepared by WSRMP.

Motion: CWSA Board Member Scott moved to approve the Resolution No. 23-2024 as presented. The motion was seconded by Board Member Warner. The motion passed 3-0.

B. Resolution No. 24-2024 for LGIP Authorization

Ashley Rindero, Finance Director

Ashley Rindero provided a summary of the memo requesting approval of Resolution No. 24-2024 to add John McClellan, Alexis Dickie, Ashley Rindero, and Donna Cross to make withdrawals and deposits to LGIP. This also withdraws Jeff Clarke, Sri Krishnan, and Mike Pivec as authorized signatories for Clearview Water Supply Agency in the LGIP.

Motion: CWSA Board Member Scott moved to approve the Resolution No. 24-2024 as presented. The motion was seconded by Board Member Warner. The motion passed 3-0.

8. REPORTS

A. Maintenance and Operations Report

Tyler Gardner, Field Operations Manager

Tyler Gardner provided a summary of the monthly operations report as attached. They had 2 emergency call outs for power outages and 1 power outage. They performed routine housekeeping, routine maintenance, safety inspections, annual fire alarm certification, and a flow control valve was rebuilt.

B. Financial Report

Alexis Dickie, Finance Manager

Alexis Dickie provided a summary of the monthly financial report as attached. She reviewed the Key Bank balance, LGIP balance, combined monetary assets balance, voucher and disbursement amounts, and water consumption.

C. Engineering & Development Report

Paul Richart, Engineering & Development Director

Paul Richart stated that they are moving forward to make the improvements to the station based on agenda item 6.A. The revised ILA will be sent out for signature through DocuSign. Once that is signed, he will draft a Memo of Understanding that will be sent to the three General Managers for review and comments.

9. NEXT MEETING DATE

September 18, 2024 at 3:00 pm

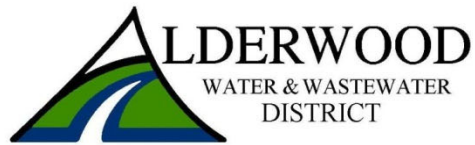
10. ADJOURNMENT

The meeting was adjourned at 3:30 pm.

Minutes Submitted by,

Caryn Saban, Executive Assistant
AWWD

Donna Cross
Board President



3626 - 156th Street SW • Lynnwood, WA 98087-5021 • 425-743-4605 • 425-742-4562 Fax • www.awwd.com

MEMORANDUM

To: The Board of Directors
Donna J. Cross, President
Warren Schott, Secretary
John Warner, Board Member

From: Ashley Rindero, Finance Director

Date: September 18, 2024

Subject: Disbursements authorized by the Finance Director
Amount: \$575,619.62 **AMR**

Pursuant to Clearview Water Supply's Agency's Resolution No. 01-2021, the Alderwood Water & Wastewater District's Finance Director is authorized to prepare vouchers, certify the claim and authorize the issuance of Agency checks, prior to acceptance and approval of the Board of Directors for such expenses as water, utilities, reimbursement of expenses and work orders submitted, and others deemed necessary for effective operations. The following disbursements are presented for your review and ratification.

SUMMARY AND AUTHORIZATION FORM FOR SEPTEMBER 13TH & SEPTEMBER 27TH PAYROLL & OTHER DISBURSEMENTS:
September 13, 2024 July Expenses \$575,619.62

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered as described herein and that each claim is a just, due and unpaid obligation against Alderwood Water & Wastewater District, and that I am authorized and certify said claim.

Ashley Rindero Digitally signed by Ashley Rindero
Date: 2024.09.16 15:16:28 -07'00'

Ashley Rindero, Finance Director

Alderwood Water & Wastewater District

Signed this 16 day of September

Prepared by:

Alexis Dickie

Allowed in the sum of:

\$575,619.62

CLEARVIEW WATER SUPPLY AGENCY
3626 156TH ST. SW
LYNNWOOD WA 98087-5021

Alexis
Dickie

Digitally signed
by Alexis Dickie
Date: 2024.08.13
08:21:18 -07'00'

CERTIFICATION

State of Washington - County of Snohomish

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that each claim is a just, due and unpaid obligation against Alderwood Water & Wastewater District, and that I am authorized and certify said claim.

As of the date 9/18/2024, the Board of Commissioners, by a unanimous vote, does approve for payment Vouchers 2021-0104 thru 2021-0104 included in the listing and further described as follows:

Water Maintenance Fund:	\$575,619.62
Sewer Maintenance Fund:	\$0.00
Water Construction Fund:	\$0.00
Sewer Construction Fund:	\$0.00
TOTAL	<u>\$575,619.62</u> =====

Subscribed on 9/18/2024 at Lynnwood,
Washington

ALDERWOOD WATER & WASTEWATER DISTRICT

(For Department or Taxing District)

Ashley Rindero

Digitally signed by Ashley
Rindero
Date: 2024.08.13 10:17:24 -07'00'

Approved & Authorized By Auditing Officer

Chairman, Commissioner

Secretary, Commissioner

Vice President, Commissioner

Commissioner

Commissioner

VOUCHER NO.	CLAIMANT	PURPOSE	TOTAL VOUCHER AMOUNT	FUND 40 WATER MAINTENANCE	FUND 41 SEWER MAINTENANCE	FUND 49 WATER CONSTRUCTION	FUND 51 SEWER CONSTRUCTION
2021-0104	ALDERWOOD WATER & WASTE	JULY 2024 EXP		\$575,619.62			
Total			\$575,619.62				



3626 156th St. S.W. Lynnwood, Washington 98087-5021 (425) 743-4605 Fax (425) 742-4562

TO:
 Clearview Water Supply Agency
 3626 156th St SW
 Lynnwood, WA 98087

DATE: 7/31/2024

INVOICE: 11320

Description	Amount	CWSA Coding
Wholesale Water - 7/1/2024-8/1/2024	City of Everett 524,470.87	1-51-510-701
Pump Station Power - 6/9/2024-7/10/2024	8114 64th St SE, Snohomish Snoho Cnty PUD 31,726.10	1-51-515-101
Reservoir Power - 7/3/24-7/31/24	15830 73rd Ave SE, Snohomish Snoho Cnty PUD 44.59	1-51-510-301
Postage	0 pieces of mail @ \$0.69	- 1-51-539-802
Photocopies	0 photocopies @ \$0.15	- 1-51-539-802
	Amount	GL Number
Comcast - Business Class Internet 7/19/24	139.98	1-51-533-101
Verizon - 6/7/2024-7/6/2024 Invoice	1,168.74	1-51-533-101
Ziply Fiber - CWSA Monthly Facility Access - 6/15/24 (Correction, wrong invoice billed)	(4.45)	1-51-533-101
Ziply Fiber - CWSA Monthly Facility Access - 7/15/24	75.25	1-51-533-101
Ziply Fiber - July Service 6/28/24 to 7/27/24	1,137.43	1-51-533-101
Grainger - Pressure regulator	827.53	1-51-539-208
Elecsys International, LLC - July cell data services	22.10	1-51-539-614
Home Depot - Pipe clamp and pipe	83.35	1-51-539-208
ARG Industrial - Hose and valves	147.63	1-51-539-208
Home Depot - Pipecouplings, sealant	288.88	1-51-539-208
Home Depot - Brass adapter parts	14.54	1-51-539-208
Home Depot - Brass adapter parts	11.61	1-51-520-202
Home Depot - Brass parts	31.94	1-51-539-206
Home Depot - Brass adapter	6.74	1-51-539-206
Home Depot - Parts	20.06	1-51-539-208
Zoro.com - Interior Panel	18.44	1-51-539-407
Platt - Electrical supplies	205.49	1-51-539-407
Cuz Concrete Products - Septic tank pump	610.96	1-51-539-206
Home Depot - Part	6.89	1-51-539-208
Grainger - Door closer	577.56	1-51-539-208
Home Depot - Brass adapter	14.97	1-51-539-208
Home Depot - Brass parts, adapters	103.17	1-51-539-208
Home Depot - Glue	10.26	1-51-520-202
All Battery Sales & Service - Batteries	79.56	1-51-539-207
Electro Sonic - Parts	61.73	1-51-539-207
Harbor Freight - Torque wrench, tools	269.21	1-51-520-202
Advanced Filtration Co. of N.J., Inc. - Separator elements	990.10	1-51-539-211
Advanced Filtration Co. of N.J., Inc. - Coalescer elements	296.78	1-51-539-211
Core & Main - Gaskets	53.39	1-51-539-208
Grainger - Replacement lens	203.67	1-51-539-211
Hendricks Bennett, PLLC - Legal services	1,216.00	1-51-539-809
Hendricks Bennett, PLLC - Legal services	480.00	1-51-539-809
Grainger - Screwdriver, brushes (tools)	41.07	1-51-520-202
Hendricks Bennett, PLLC - Legal services	256.00	1-51-539-809
Work Order #	Date	Amount GL Number
Work Order MECH-343209	7/1/2024	232.66 1-51-539-210
Work Order METER-343062	7/3/2024	299.15 1-51-539-210
Work Order WQ-343557	7/3/2024	84.97 1-51-539-408
Work Order MECH-343577	7/3/2024	348.99 1-51-539-210
Work Order MECH-343653	7/5/2024	290.83 1-51-539-210
Work Order MECH-343736	7/8/2024	364.59 1-51-539-210
Work Order MECH-343167	7/9/2024	271.81 1-51-539-206
Work Order MECH-343807	7/10/2024	174.33 1-51-539-210
Work Order MECH-343855	7/10/2024	116.33 1-51-539-211
Work Order WQ-343801	7/10/2024	84.97 1-51-539-408
Work Order MECH-343922	7/12/2024	232.66 1-51-539-210
Work Order MECH-344043	7/15/2024	232.66 1-51-539-210
Work Order MECH-344128	7/17/2024	232.66 1-51-539-210
Work Order MECH-343511	7/17/2024	87.00 1-51-539-208
Work Order MECH-343605	7/17/2024	116.33 1-51-539-210
Work Order WQ-344117	7/17/2024	84.97 1-51-539-408
Work Order MECH-344358	7/18/2024	513.45 1-51-539-208
Work Order ELEC-344056	7/18/2024	261.00 1-51-539-408
Work Order SCADA-344022	7/19/2024	912.19 1-51-539-209
Work Order SCADA-344406	7/19/2024	649.50 1-51-539-209
Work Order MECH-344023	7/19/2024	348.99 1-51-539-210
Work Order MECH-344320	7/19/2024	116.33 1-51-539-210
Work Order MECH-344440	7/22/2024	280.79 1-51-539-210
Work Order MECH-343606	7/24/2024	174.50 1-51-539-210
Work Order WQ-344499	7/24/2024	84.97 1-51-539-408
Work Order MECH-344505	7/24/2024	232.83 1-51-539-210
Work Order MECH-343609	7/26/2024	58.17 1-51-539-206
Work Order MECH-344620	7/26/2024	232.66 1-51-539-210
Work Order ELEC-324893	7/29/2024	18.13 1-51-539-207
Work Order ELEC-344256	7/29/2024	65.25 1-51-539-207
Work Order ELEC-343917	7/29/2024	355.34 1-51-539-207
Work Order MECH-344777	7/29/2024	308.23 1-51-539-210
Work Order SCADA-343918	7/31/2024	324.84 1-51-539-209
Work Order WQ-344834	7/31/2024	84.97 1-51-539-408
Work Order MECH-344860	7/31/2024	308.23 1-51-539-210

Description

Amount CWSA Coding

Admin and Finance Hours through:

07/31/24

Staff	Hours	Rate
M. Buchanan	0.75	93.31
A. Dickie	3.00	93.31
A. Rindero	1.50	141.54
C. Saban	2.00	73.34
N. Salinas	4.00	65.29
T. Schreck	4.50	76.18
T. Shipley	0.25	53.30

Amount	GL Number
69.98	1-51-539-802
279.93	1-51-539-802
212.31	1-51-539-802
146.68	1-51-539-802
261.16	1-51-539-802
342.81	1-51-539-802
13.33	1-51-539-802

TOTAL DUE

\$ 575,619.62

AWWD Coding:	
Purchased Water/Power	
1-00-466-500	556,196.97
1-00-184-400	-
1-00-466-500	-
Other Revenue	
1-00-474-600	9,911.48
1-00-184-400	9,511.17
1-00-184-300	
Total Invoice	575,619.62

Utilities & Reimbursables

Row Labels	Sum of Amount
1-51-533-101	2,516.95
1-51-539-614	22.10
1-51-520-202	332.15
1-51-539-208	2,137.97
1-51-539-206	649.64
1-51-539-407	223.93
1-51-539-207	141.29
1-51-539-211	1,490.55
1-51-539-809	1,952.00
Grand Total	9,466.58

Work Orders

Row Labels	Sum of Amount
1-51-539-210	\$ 4,527.42
1-51-539-206	\$ 329.98
1-51-539-408	\$ 685.85
1-51-539-207	\$ 438.72
1-51-539-211	\$ 116.33
1-51-539-208	\$ 600.45
1-51-539-209	\$ 1,886.53
Grand Total	\$ 8,585.28

AWWD Labor

Row Labels	Sum of Amount
1-51-539-802	\$ 1,326.20
Grand Total	\$ 1,326.20

Approved for Payment:

Date:

General Manager



Aug 19, 2024

CLEARVIEW WATER SUPPLY AGENCY
3626 156TH ST. SW
LYNNWOOD WA 98087-5021

Alexis
Dickie

Digitally signed by
Alexis Dickie
Date: 2024.09.09
07:29:16 -07'00'

CERTIFICATION

State of Washington - County of Snohomish

As of the date 9/18/2024 , the Board of Commissioners, by a unanimous
vote, does approve for payment Vouchers 2021-0105 thru 2021-0106
included in the listing and further described as follows:

I, the undersigned, do hereby certify under penalty of
perjury that the materials have been furnished, the
services rendered or the labor performed as described
herein and that each claim is a just, due and unpaid
obligation against Alderwood Water & Wastewater District,
and that I am authorized and certify said claim.

Water Maintenance Fund:	\$578,184.07
Sewer Maintenance Fund:	\$0.00
Water Construction Fund:	\$0.00
Sewer Construction Fund:	\$0.00
TOTAL	<u>\$578,184.07</u> =====

Subscribed on 9/18/2024 at Lynnwood,
Washington

Chairman, Commissioner

ALDERWOOD WATER & WASTEWATER DISTRICT

(For Department or Taxing District)

Secretary, Commissioner

Ashley Rindero

Digitally signed by Ashley
Rindero
Date: 2024.09.09 11:46:49 -07'00'

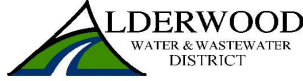
Approved & Authorized By Auditing Officer

Vice President, Commissioner

Commissioner

Commissioner

VOUCHER NO.	CLAIMANT	PURPOSE	TOTAL VOUCHER AMOUNT	FUND 40 WATER MAINTENANCE	FUND 41 SEWER MAINTENANCE	FUND 49 WATER CONSTRUCTION	FUND 51 SEWER CONSTRUCTION
2021-0105	ALDERWOOD WATER & WASTE	AUG 2024 EXP		\$576,003.97			
		Total	\$576,003.97				
2021-0106	CROSS VALLEY WATER DISTR	AUG 2024 EXP		\$2,180.10			
		Total	\$2,180.10				



3626 156th St. S.W. Lynnwood, Washington 98087-5021 (425) 743-4605 Fax (425) 742-4562

TO:
 Clearview Water Supply Agency
 3626 156th St SW
 Lynnwood, WA 98087

DATE: 8/31/2024

INVOICE: 11344

Description	Amount	CWSA Coding
Wholesale Water - 8/2/2024-9/1/2024	City of Everett 531,325.08	1-51-510-701
Pump Station Power - 7/13/2024-8/6/2024	8114 64th St SE, Snohomish Snoho Cnty PUD 32,062.70	1-51-515-101
Reservoir Power - 8/1/24-8/30/24	15830 73rd Ave SE, Snohomish Snoho Cnty PUD 46.14	1-51-510-301
Postage	0 pieces of mail @ 6 \$0.69	- 1-51-539-802
Photocopies	0 photocopies @ \$0.15	- 1-51-539-802
	Amount	GL Number
Comcast - Business Class Internet 8/19/24	139.98	1-51-533-101
Verizon - 7/7/2024-8/6/2024 Invoice	42.28	1-51-533-101
Zipty Fiber - CWSA Monthly Facility Access - 8/15/24	75.25	1-51-533-101
Zipty Fiber - Aug Service 7/28/24 to 8/27/24	1,141.04	1-51-533-101
Elecsys International, LLC - Aug cell data services	22.10	1-51-539-614
Automated Communications Corporation - Fire alarm system monitoring services	327.60	1-51-531-108
Automated Communications Corporation - Fire alarm system monitoring services	327.60	1-51-531-108

Work Order	Work Order #	Date	Amount	GL Number
Work Order	MECH-343860	8/1/2024	246.59	1-51-539-211
Work Order	MECH-343856	8/1/2024	92.48	1-51-539-208
Work Order	MECH-343857	8/1/2024	92.48	1-51-539-208
Work Order	MECH-343858	8/1/2024	92.48	1-51-539-208
Work Order	METER-344779	8/2/2024	421.19	1-51-539-210
Work Order	MECH-345027	8/2/2024	280.79	1-51-539-210
Work Order	MECH-345267	8/2/2024	140.40	1-51-539-208
Work Order	MECH-345327	8/5/2024	240.24	1-51-539-210
Work Order	MECH-344610	8/6/2024	404.95	1-51-539-210
Work Order	MECH-345391	8/7/2024	246.59	1-51-539-210
Work Order	ELEC-343051	8/8/2024	516.68	1-51-539-207
Work Order	MECH-345218	8/9/2024	123.29	1-51-539-206
Work Order	MECH-345435	8/9/2024	123.29	1-51-539-211
Work Order	MECH-345519	8/12/2024	308.23	1-51-539-210
Work Order	MECH-345644	8/12/2024	184.94	1-51-539-210
Work Order	WQ-345385	8/12/2024	96.90	1-51-539-408
Work Order	MECH-345718	8/14/2024	246.59	1-51-539-210
Work Order	MECH-345792	8/16/2024	246.59	1-51-539-210
Work Order	MECH-343859	8/16/2024	184.94	1-51-539-208
Work Order	MECH-345294	8/16/2024	184.94	1-51-539-206
Work Order	MECH-345624	8/19/2024	685.98	1-51-539-206
Work Order	MECH-346035	8/19/2024	280.79	1-51-539-210
Work Order	WQ-346087	8/21/2024	93.35	1-51-539-408
Work Order	MECH-346093	8/21/2024	308.23	1-51-539-210
Work Order	WQ-345709	8/21/2024	65.71	1-51-539-408
Work Order	MECH-346181	8/23/2024	240.24	1-51-539-210
Work Order	MECH-346315	8/26/2024	259.94	1-51-539-210
Work Order	MECH-346393	8/28/2024	246.59	1-51-539-210
Work Order	MECH-345996	8/28/2024	1,122.50	1-51-539-206
Work Order	ELEC-345917	8/28/2024	146.17	1-51-539-207
Work Order	ELEC-345918	8/28/2024	73.09	1-51-539-207
Work Order	ELEC-345795	8/28/2024	189.32	1-51-539-207
Work Order	ELEC-345798	8/28/2024	189.32	1-51-539-207
Work Order	WQ-346386	8/29/2024	90.99	1-51-539-408
Work Order	MECH-346495	8/30/2024	246.59	1-51-539-210
Work Order	MECH-345436	8/30/2024	61.65	1-51-539-208
Work Order	MECH-345442	8/30/2024	184.94	1-51-539-210
Work Order	MECH-345439	8/30/2024	123.29	1-51-539-210
Work Order	MECH-345729	8/30/2024	246.59	1-51-539-210
Work Order	MECH-345730	8/30/2024	246.59	1-51-539-210

Admin and Finance Hours through:

Staff	Hours	Rate	Amount	GL Number
M. Buchanan	1.50	97.97	146.96	1-51-539-802
A. Dickie	3.25	93.31	303.26	1-51-539-802
A. Rindero	0.00	141.54	-	1-51-539-802
C. Saban	1.00	73.34	73.34	1-51-539-802
N. Salinas	5.25	65.29	342.77	1-51-539-802
T. Schreck	0.50	76.18	38.09	1-51-539-802
T. Shiple	0.25	53.30	13.33	1-51-539-802

TOTAL DUE \$ 576,003.97

Description

Amount CWSA Coding

AWWD Coding:	
Purchased Water/Power	
1-00-466-500	563,387.78
1-00-184-400	-
1-00-466-500	-
Other Revenue	
1-00-474-600	10,494.20
1-00-184-400	2,121.99
1-00-184-300	
Total Invoice	576,003.97

Utilities & Reimbursables	
Row Labels	Sum of Amount
1-51-533-101	1,398.55
1-51-539-614	22.10
1-51-531-108	655.20
Grand Total	2,075.85

Work Orders	
Row Labels	Sum of Amount
1-51-539-210	\$ 4,963.90
1-51-539-206	\$ 2,116.71
1-51-539-408	\$ 346.95
1-51-539-207	\$ 1,114.58
1-51-539-211	\$ 369.88
1-51-539-208	\$ 664.43
Grand Total	\$ 9,576.45

AWWD Labor	
Row Labels	Sum of Amount
1-51-539-802	\$ 917.75
Grand Total	\$ 917.75

Approved for Payment:

Date:

General Manager

John McClellan

Digitally signed by John McClellan
 DN: C=US,
 E=jmcclellan@awwd.com,
 O=Alderwood Water & Wastewater
 District, CN=John McClellan
 Date: 2024.09.09 08:17:02-07'00'

BOARD AGENDA ITEM SUMMARY

Date: September 18, 2024

To: Clearview Water Supply Agency Board of Directors
Donna Cross, President
Warren Schott, Secretary
John Warner, Board Member

From: Paul Richart, AWWD Engineering & Development Director

Subject: Memo of Understanding – Clearview Water Supply System Improvements

Requested Action

Move proposed Memo of Understanding forward to each General Manager of each partner agency for member review and approval.

Budget

Capital Facilities improvements impact each agency directly as CWSA has no direct assets.

Location

Agency-wide

Background

The Clearview Water Supply Agency revised its operating interlocal earlier in 2024 to address procedures for making Capital Improvements to the CWSA assets. As these assets are owned on a percentage basis by each member agency, an authorizing memo of understanding process was established to identify the lead agency and direct billing for each agency as a project moves forward.

Discussion

The proposed Memo of Understanding implements the initial portions of the Long Range Facility Plan for CWSA previously adopted by the Board. The initial phase includes improvements to the pump station and the pipeline. Reservoir improvements will be a later phase and will be addressed with a subsequent or amended MOU.

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (the “MOU”) is made and entered into by and between the following parties:

Alderwood Water & Wastewater District, a Washington municipal corporation (hereinafter referred to as “Alderwood”); and

Silver Lake Water & Sewer District, a Washington municipal corporation (hereinafter referred to as “Silver Lake”); and

Cross Valley Water District, a Washington municipal corporation (hereinafter referred to as “Cross Valley”).

All parties to this agreement may be referred to herein collectively as the “Districts”.

RECITALS

- A. WHEREAS, the Districts provide water service to residents in Southwest Snohomish County; and

- B. WHEREAS, the Districts, also known as the Clearview Water Supply Agency, entered into an interlocal joint operating agreement for the joint ownership, operation and maintenance of water system facilities known as the Clearview Project, as set forth in the “*Clearview Water Supply Agency Interlocal Joint Operating Agreement*”, executed by the Districts in February, 2005, and amended in 2010 and 2024. These facilities include a water booster pump station, approximately eight miles of water transmission main, a river crossing and a water storage reservoir, together with miscellaneous appurtenances; and

- C. WHEREAS the Districts acknowledge the critical importance of their utility service and desire to work collaboratively for the benefit of their ratepayers; and

- D. WHEREAS the Districts wish to enter into a Memorandum of Understanding as described in Section 27 of the Interlocal Joint Operating Agreement, Amendment 2, to set forth the process and schedule for designing and constructing improvements to the

Clearview Water Supply Agency water booster pump station and pipelines.

- E. WHEREAS the Districts wish to delay work related to the Clearview Reservoir RS-1: Second Reservoir, and RS-2: Reservoir Recoating, until a future date and will address these improvements in a separate Memorandum of Understanding (MOU).

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the Districts hereby agree as follows:

1. **Purpose of MOU**. The Districts acknowledge that improvements to the Clearview Water Supply Agency water booster pump station and pipeline are required to provide an acceptable level of service to the Districts constituents.

2. **Duration**. This MOU shall become effective immediately upon execution by the Districts and shall remain in effect until the obligations of the MOU are complete, or until May 1, 2030, whichever occurs first, unless terminated under Section 5 of this agreement.

3. **Alderwood's Obligations**. Alderwood, serving as Lead Agency as defined in the *Interlocal Joint Operating Agreement, Amendment 2*, shall complete – through the services of an engineering consulting firm and a construction contractor, as appropriate – preliminary design, design, bidding, construction, construction administration and observation, and project close-out for the water booster pump station and pipeline improvements as soon as practical. The improvements to the water booster pump station and pipeline, including project costs, are as defined in the “*Clearview Water Supply Agency, Long-Range Facility Plan*” dated June 2023, and include the following:

Clearview Water Booster Pump Station Improvements:

- a. Intermediate pump – “PS-1”.
- b. Suction header valves replacement – “PS-3”.

- c. Variable Frequency Drive replacement and Transformer Relocation – “PS-4”.
- d. Generator and Automatic Transfer Switch Replacement – “PS-5”.

The estimated project cost for the water booster pump improvements is \$5,600,000.

Clearview Pipeline Improvements:

- a. Cathodic protection system testing, repairs, and upgrade – “PL-1” and “PL-2”.
- b. Surge Protection upgrade – “PS-2”.

The estimated project costs for the pipeline improvements is \$1,900,000.

The total estimated project cost is \$7,500,000.

Alderwood shall provide written project updates and invoices for costs monthly to Silver Lake and Cross Valley. In addition, Alderwood shall provide design documents for review to Silver Lake and Cross Valley at approximately 30%, 60% and 90% design completion.

The Clearview Water Supply Agency Board shall be consulted and concur before Alderwood executes Contracts, amendments, or change orders.

4. Silver Lake’s and Cross Valley’s Obligations. Silver Lake and Cross Vally shall provide design review comment to Alderwood at 30%, 60% and 90% design completion as provided by Alderwood. In addition, Silver Lake and Cross Valley shall reimburse Alderwood on a monthly basis for their share of the costs associated with the project, from pre-design through construction and project close-out.

5. Termination. During the term that this MOU is in effect, this MOU may only be terminated by the mutual agreement of the parties.

6. General Provisions.

- A. This MOU shall be interpreted, construed, and enforced in accordance with the laws of the State of Washington.
- B. There are no third-party beneficiaries to this MOU. No other person, firm, corporation, or entity shall have any right of action based upon any provision of the MOU.
- C. Each party warrants that it is authorized to enter into this MOU and to fulfill the commitments made herein.
- D. No party may assign all or any portion of the benefits or obligations of this MOU without express written consent of the other parties.
- E. Each party shall be responsible for their share of the costs in accordance with the assigned allocation of responsibilities defined in the “*Clearview Water Supply Agency Interlocal Joint Operating Agreement*” dated February, 2005. The affected elements are the Pump Station, Pipeline A and Pipeline B segments. This agreement establishes the cost allocations for the water booster pump station and pipeline improvements as follows (Pipeline A accounts for 92% of the pipeline assets, while Pipeline B accounts for 8%. The aggregates shown below will be used to allocate costs for pipeline improvements, including cathodic protection and surge control):

	<u>Pump Station</u>	<u>Pipeline A</u>	<u>Pipeline B</u>	<u>Aggregate</u>
Alderwood	55.22%	55.22%	71.98%	56.56%
Silver Lake	26.87%	26.87%	4.67%	25.09%
Cross Valley	<u>17.91%</u>	<u>17.91%</u>	<u>23.35%</u>	<u>18.35%</u>
Totals	100.00%	100.00%	100.00%	100.00%

- F. This MOU contains all the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this MOU shall be deemed to exist or to bind any of the Parties hereto.

G. Each Party may request changes, amendments, or additions to any portion of this MOU; however, except as otherwise provided in this MOU, no such change, amendment, or addition to any portion of this MOU shall be valid or binding upon any Party unless it is in writing and executed by all Parties.

EXECUTED by Alderwood, Silver Lake, and Cross Valley on the dates set forth below.

ALDERWOOD WATER & WASTEWATER DISTRICT

X _____

Title: _____

Date: _____

SILVER LAKE WATER & SEWER DISTRICT

X _____

Title: _____

Date: _____

CROSS VALLEY WATER DISTRICT

X _____

Title: _____

Date: _____

Date: September 18, 2024

Clearview Water Supply Agency

Pump Station Monthly Operations

Report for July/August 2024

1. Emergency Call Out Responses at the Pump Station

- 2 Call outs
 - Power bump/Communications failure
 - Power bump-tripped CB4 -Ran on generator

2. Pump Station Site

- General housekeeping and landscaping.

3. Routine Maintenance

- We completed all the weekly reads and safety inspections to include the monthly fire extinguisher inspections. Mon/Wed/Fri
- Exercised the generator.
- Fuel Scrubber was serviced/filters replaced.
- Timer switch in bathroom was replaced.
- Replaced cracked pressure gauge on pump 1 check valve dampening system.
- Replaced PRV on discharge of the air system.
- Touch up paint on pumps 1 & 2
- HVAC unit filters were replaced and unit greased.
- Transformer oil sample was done
- Multiple electrical motors and heaters were magged a inspected/PM.
- Suction and discharge valves were exercised.
- Generator room intake filters were cleaned.

4. Average Set Point for Pumping Activity

- During July/August our flows ranged from 10.5-13.5 MGD.







**Clearview Water Supply Agency
Financial Report
July and August 2024**

CWSA's balances as of August 31, 2024

- Key Bank: **\$657,232.00** (see attached reconciliation and bank statement)
- Local Government Investment Pool (LGIP): **\$691,592.10** (see attached statement)
 - The net earnings rate for the month was **5.3955%**
 - The net earnings for the month amounted to **\$3,154.75**
- Combined monetary assets totaled: **\$1,348,824.10**

Expenses for July and August 2024 totaled \$ 1,153,803.69

July 2024 Disbursements for expenses incurred in the amount of **\$575,619.62*** (see attached disbursements).

- Wholesale water purchase of **\$524,470.87*** accounts for 91.1% of the month's total expenses.
- Power expenses payable to Snohomish County PUD of **\$31,770.69** account for an additional 5.5%.
- As of July 31, 2024, CWSA has spent **\$2,629,410.03** or 48.1% of the \$5,462,069.16 budgeted for the year.
- ***AWWD and the City of Everett have not yet come to an agreement on the 2024-2025 Water Rate.**
- CWSA Water Consumption (in million gallons)

July 2024	July 2023	Variance	Jan-Jul 2024	Jan-Jul 2023	Variance
391.0	369.4	21.6 5.9%	1,891.8	2,110.4	-218.6 -10.4%

August 2024 Accounts Payable Voucher Packet for expenses incurred in the amount of **\$578,184.07** (see attached vouchers).

- Wholesale water purchase of **\$531,325.08*** accounts for 91.9% of the month's total expenses.
- Power expenses payable to Snohomish County PUD of **\$32,108.84** account for 5.6% of the month's total expenses.
- As of August 31, 2024, CWSA has spent **\$2,053,790.41** or 58.7% of the \$5,462,069.16 budgeted for the year.
- ***AWWD and the City of Everett have not yet come to an agreement on the 2024-2025 Water Rate.**
- CWSA Water Consumption (in million gallons)

Aug 2024	Aug 2023	Variance	Jan-Aug 2024	Jan-Aug 2023	Variance
396.1	387.1	9.0 2.3%	2,288.0	2,497.4	-209.4 -8.4%

- The water utilization by CWSA member districts during August 2024 was as follows:
SLWSD: 38.32% CVWD: 6.82% AWWD: 54.86%

Clearview Water Supply Agency

Bank Reconciliation

Key Bank

For The Month of Aug 2024

Bank Statement Beginning Balance - Key Bank				\$	298,446.71
Deposits	Deposit per Bank	/	\$	358,785.29	\$ 358,785.29
	Deposit per GL	/	\$	358,785.29	
	Difference		1 \$	-	
Cleared Checks & Charges	Per Bank		\$	-	\$ -
	Per GL		\$	-	
			3 \$	-	
Fees & Charges			\$	-	
Bank Statement Ending Balance - Key Bank		/		\$	657,232.00
Add: Deposit in Transit			1 \$	-	
Less: Outstanding Checks			2 \$	-	
Outstanding Checks:					
Total Outstanding Checks			\$	-	2
Total Previously Outstanding Checks			\$	-	3
Balance Per Books		/		\$	657,232.00

General Ledger Balances:	Total Cash	1-00-131-700	\$	657,232.00
	Difference		\$	-

Prepared By: Natalie Salinas Date: 9/5/2024

Reviewed By: Alexis Dickie Date: 9/5/2024



KeyBank
 P.O. Box 93885
 Cleveland, OH 44101-5885

Public Sector Statement
August 31, 2024
 page 1 of 2

479681120040

31 T 809 0000 R EM AO
 CLEARVIEW WATER SUPPLY AGENCY
 3626 156TH STREET SW
 LYNNWOOD WA 98087-5021

Questions or comments?
 Call our Key Business Resource Center
 1-888-KEY4BIZ (1-888-539-4249)

Public Transaction 479681120040
 CLEARVIEW WATER SUPPLY AGENCY

Beginning balance 7-31-24	\$298,446.71
2 Additions	+358,785.29
Ending balance 8-31-24	\$657,232.00

Additions

<i>Deposits</i>	<i>Date</i>	<i>Serial #</i>	<i>Source</i>	
	8-7		Deposit Branch 0475 Washington	\$223,899.59
	8-19		Deposit Branch 0475 Washington	134,885.70
Total additions				\$358,785.29

Fees and charges

See your Account Analysis statement for details.

CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

KeyBank
Customer Disputes
NY-31-55-0228
555 Patroon Creek Blvd
Albany, NY 12206

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

- XFER TO SAV - Transfer to Savings Account
- XFER FROM SAV - Transfer from Savings Account
- XFER TO CKG - Transfer to Checking Account
- XFER FROM CKG - Transfer from Checking Account
- PMT TO CR CARD - Payment to Credit Card
- ADV CR CARD - Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O Box 93885, Cleveland, OH 44101- 4825.

In your letter, give us the following information:

- Account Information : Your name and account number.
- Dollar Amount : The dollar amount of the suspected error.
- Description of the Problem : If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

- 1 Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and SUBTRACT:

- Checks or other deductions shown on our statement that you have *not* already entered.
- The "Service charges", if any, shown on your statement.

Enter into your check register and ADD:

- Deposits or other credits shown on your statement that you have *not* already entered.
- The "Interest earned" shown on your statement, if any.

Table with 2 columns: Check # or Date, Amount. Includes step 4 instructions and a TOTAL line.

Form with steps 5-9 for balancing the account, including input fields for Date and Amount, and a TOTAL line.

Local Government Investment Pool
Statement of Account for No: 00376
Primary Account
August 2024

ACCOUNTING
CLEARVIEW WATER SUPPLY AGENCY
3626 156TH ST SW
LYNNWOOD, WA 98087-2399

Date	Description	Comment	Deposits	Withdrawals	Balance
08/01/2024	Beginning Balance				688,437.35
08/31/2024	Month End Balance				688,437.35
	August Earnings	Daily Factor Earnings	3,154.75		
	Net Ending Balance				691,592.10

Account Summary

Beginning Balance:	688,437.35	Gross Earnings:	3,158.00
Deposits:	0.00	Administrative Fee:	3.25
Withdrawals:	0.00	Net Earnings:	3,154.75
Month End Balance:	688,437.35		
Administrative Fee Rate:	0.0056 %	Net Ending Balance:	691,592.10
Gross Earnings Rate:	5.4011 %		
Net Earnings Rate:	5.3955 %	Average Daily Balance:	688,437.35

Clearview Water Supply Agency
Budget Variance Report - Clearview
For the Seven Months Ending Wednesday, July 31, 2024

Acct. #	Description	Actual	Budget	Variance		Actual YTD	Total Annual Bdg.	Variance	
		July	July	\$	%			\$	%
Clearview Water Supply Agency									
Administrative Expenses									
1-51-539-802-000	Financial Services	\$1,326.20	\$2,000.00	\$673.80	66%	\$7,547.93	\$24,000.00	\$16,452.07	31%
1-51-539-809-000	Professional Services	1,952.00	0.00	(1,952.00)	0%	7,196.38	0.00	(7,196.38)	0%
1-51-545-801-000	General Administrative	0.00	20.83	20.83	0%	0.00	249.96	249.96	0%
1-51-545-802-000	Meetings	0.00	20.83	20.83	0%	0.00	249.96	249.96	0%
1-51-555-100-000	Insurance	0.00	3,358.37	3,358.37	0%	0.00	40,300.44	40,300.44	0%
Pump Station - Operations									
1-51-515-101-000	Purchased Power	31,726.10	26,932.38	(4,793.72)	118%	180,504.56	323,188.56	142,684.00	56%
1-51-516-102-000	Diesel Fuel	0.00	250.00	250.00	0%	0.00	3,000.00	3,000.00	0%
1-51-531-108-000	Alarm Monitoring	0.00	166.67	166.67	0%	0.00	2,000.04	2,000.04	0%
1-51-533-101-000	Communication Services	2,516.95	1,500.00	(1,016.95)	168%	12,955.89	18,000.00	5,044.11	72%
1-51-545-105-000	Misc Expenses	0.00	100.00	100.00	0%	0.00	1,200.00	1,200.00	0%
Pump Station - Maintenance									
1-51-520-202-000	Maintenance Supplies	332.15	166.67	(165.48)	199%	594.37	2,000.04	1,405.67	30%
1-51-539-206-000	R&M - Structures, Grounds & Improvements	979.62	2,000.00	1,020.38	49%	10,118.92	24,000.00	13,881.08	42%
1-51-539-207-000	R&M - Electrical	580.01	5,208.33	4,628.32	11%	7,239.07	62,499.96	55,260.89	12%
1-51-539-208-000	R&M - Mechanical	2,738.42	1,666.67	(1,071.75)	164%	13,652.68	20,000.04	6,347.36	68%
1-51-539-209-000	R&M - Telemetry	1,886.53	4,666.67	2,780.14	40%	15,309.14	56,000.04	40,690.90	27%
1-51-539-210-000	R&M - Pumps	4,527.42	4,000.00	(527.42)	113%	32,528.99	48,000.00	15,471.01	68%
1-51-539-211-000	R&M - Back up Generator	1,606.88	4,000.00	2,393.12	40%	2,362.33	48,000.00	45,637.67	5%
Reservoir - Operations									
1-51-510-301-000	Purchased Power	44.59	35.83	(8.76)	124%	351.75	429.96	78.21	82%
1-51-533-301-000	Communication Services	0.00	79.17	79.17	0%	0.00	950.04	950.04	0%
Reservoir - Maintenance									
1-51-539-406-000	R&M - Structures, Grounds & Improvements	0.00	1,729.17	1,729.17	0%	20,268.50	20,750.04	481.54	98%
1-51-539-407-000	R&M - Electrical	223.93	479.17	255.24	47%	723.15	5,750.04	5,026.89	13%
1-51-539-408-000	R&M - Mechanical	685.85	166.67	(519.18)	412%	4,632.38	2,000.04	(2,632.34)	232%
1-51-539-409-000	R&M - Scada & Telemetry	0.00	1,020.83	1,020.83	0%	0.00	12,249.96	12,249.96	0%
Pipeline - Maintenance									
1-51-539-612-000	R&M - Pipeline & Appurtanences	0.00	666.67	666.67	0%	0.00	8,000.04	8,000.04	0%
1-51-539-613-000	R&M - Easement Maintenance	0.00	2,166.67	2,166.67	0%	0.00	26,000.04	26,000.04	0%
1-51-539-614-000	R&M - Cathodic Protection	22.10	1,500.00	1,477.90	1%	154.70	18,000.00	17,845.30	1%
1-51-539-616-000	R&M - SCADA & Telemetry	0.00	1,020.83	1,020.83	0%	0.00	12,249.96	12,249.96	0%
Source of Supply - Operations									
1-51-510-701-000	Purchased Water	524,470.87	390,250.00	(134,220.87)	134%	2,313,269.29	4,683,000.00	2,369,730.71	49%
Total Expenses		\$575,619.62	\$455,172.43	(\$120,447.19)	126%	\$2,629,410.03	\$5,462,069.16	\$2,832,659.13	48%

Clearview Water Supply Agency
Budget Variance Report - Clearview
For the Eight Months Ending Saturday, August 31, 2024

Acct. #	Description	Actual	Budget	Variance		Actual YTD	Total Annual Bdg.	Variance	
		August	August	\$	%			\$	%
Clearview Water Supply Agency									
Administrative Expenses									
1-51-539-802-000	Financial Services	\$917.75	\$2,000.00	\$1,082.25	46%	\$8,465.68	\$24,000.00	\$15,534.32	35%
1-51-539-809-000	Professional Services	0.00	0.00	0.00	0%	7,196.38	0.00	(7,196.38)	0%
1-51-545-801-000	General Administrative	0.00	20.83	20.83	0%	0.00	249.96	249.96	0%
1-51-545-802-000	Meetings	0.00	20.83	20.83	0%	0.00	249.96	249.96	0%
1-51-555-100-000	Insurance	0.00	3,358.37	3,358.37	0%	0.00	40,300.44	40,300.44	0%
Pump Station - Operations									
1-51-515-101-000	Purchased Power	32,062.70	26,932.38	(5,130.32)	119%	212,567.26	323,188.56	110,621.30	66%
1-51-516-102-000	Diesel Fuel	0.00	250.00	250.00	0%	0.00	3,000.00	3,000.00	0%
1-51-531-108-000	Alarm Monitoring	655.20	166.67	(488.53)	393%	655.20	2,000.04	1,344.84	33%
1-51-533-101-000	Communication Services	1,398.55	1,500.00	101.45	93%	14,354.44	18,000.00	3,645.56	80%
1-51-545-105-000	Misc Expenses	0.00	100.00	100.00	0%	0.00	1,200.00	1,200.00	0%
Pump Station - Maintenance									
1-51-520-202-000	Maintenance Supplies	0.00	166.67	166.67	0%	594.37	2,000.04	1,405.67	30%
1-51-539-206-000	R&M - Structures, Grounds & Improvements	2,116.71	2,000.00	(116.71)	106%	12,235.63	24,000.00	11,764.37	51%
1-51-539-207-000	R&M - Electrical	1,114.58	5,208.33	4,093.75	21%	8,353.65	62,499.96	54,146.31	13%
1-51-539-208-000	R&M - Mechanical	664.43	1,666.67	1,002.24	40%	14,317.11	20,000.04	5,682.93	72%
1-51-539-209-000	R&M - Telemetry	0.00	4,666.67	4,666.67	0%	15,309.14	56,000.04	40,690.90	27%
1-51-539-210-000	R&M - Pumps	4,963.90	4,000.00	(963.90)	124%	37,492.89	48,000.00	10,507.11	78%
1-51-539-211-000	R&M - Back up Generator	369.88	4,000.00	3,630.12	9%	2,732.21	48,000.00	45,267.79	6%
Reservoir - Operations									
1-51-510-301-000	Purchased Power	46.14	35.83	(10.31)	129%	397.89	429.96	32.07	93%
1-51-533-301-000	Communication Services	0.00	79.17	79.17	0%	0.00	950.04	950.04	0%
Reservoir - Maintenance									
1-51-539-406-000	R&M - Structures, Grounds & Improvements	2,180.10	1,729.17	(450.93)	126%	22,448.60	20,750.04	(1,698.56)	108%
1-51-539-407-000	R&M - Electrical	0.00	479.17	479.17	0%	723.15	5,750.04	5,026.89	13%
1-51-539-408-000	R&M - Mechanical	346.95	166.67	(180.28)	208%	4,979.33	2,000.04	(2,979.29)	249%
1-51-539-409-000	R&M - Scada & Telemetry	0.00	1,020.83	1,020.83	0%	0.00	12,249.96	12,249.96	0%
Pipeline - Maintenance									
1-51-539-612-000	R&M - Pipeline & Appurtenances	0.00	666.67	666.67	0%	0.00	8,000.04	8,000.04	0%
1-51-539-613-000	R&M - Easement Maintenance	0.00	2,166.67	2,166.67	0%	0.00	26,000.04	26,000.04	0%
1-51-539-614-000	R&M - Cathodic Protection	22.10	1,500.00	1,477.90	1%	176.80	18,000.00	17,823.20	1%
1-51-539-616-000	R&M - SCADA & Telemetry	0.00	1,020.83	1,020.83	0%	0.00	12,249.96	12,249.96	0%
Source of Supply - Operations									
1-51-510-701-000	Purchased Water	531,325.08	390,250.00	(141,075.08)	136%	2,844,594.37	4,683,000.00	1,838,405.63	61%
Total Expenses		\$578,184.07	\$455,172.43	(\$123,011.64)	127%	\$3,207,594.10	\$5,462,069.16	\$2,254,475.06	59%

CWSA Expense Allocation - Aug 2024

Acct No.	Category	Allocation Basis	Total Expense		AWWD	Cross Valley		Silver Lake	
1.51.539.802	Financial Services	Equal Shares	917.75		305.91		305.92		305.92
1.51.531.108	Alarm Monitoring	Base Pump Station	655.20	55.22%	361.80	17.91%	117.35	26.87%	176.05
1.51.533.101	Telephone Service	Base Pump Station	1,398.55	55.22%	772.28	17.91%	250.48	26.87%	375.79
1.51.539.206	Structures Grounds & Imp	Base Pump Station	2,116.71	55.22%	1,168.85	17.91%	379.10	26.87%	568.76
1.51.539.207	Electrical	Base Pump Station	1,114.58	55.22%	615.47	17.91%	199.62	26.87%	299.49
1.51.539.208	Mechanical	Base Pump Station	664.43	55.22%	366.90	17.91%	119.00	26.87%	178.53
1.51.539.210	Pumps	Base Pump Station	4,963.90	55.22%	2,741.07	17.91%	889.03	26.87%	1,333.80
1.51.539.211	Back Up Generator	Base Pump Station	369.88	55.22%	204.25	17.91%	66.25	26.87%	99.38
1.51.510.301	Purchased Power	Base Reservoir	46.14	63.03%	29.08	16.81%	7.76	20.16%	9.30
1.51.539.406	Structures, Grounds & Imp	Base Reservoir	2,180.10	63.03%	1,374.12	16.81%	366.47	20.16%	439.51
1.51.539.408	Mechanical	Base Reservoir	346.95	63.03%	218.68	16.81%	58.32	20.16%	69.95
1.51.539.614	R&M Cathodic Protection	Pipeline	22.10	63.03%	13.93	16.81%	3.71	20.16%	4.46
1.51.510.701	Purchased Water	Commodity	531,325.08	54.86%	291,490.41	6.82%	36,237.60	38.32%	203,597.07
1.51.515.101	Pump Station Power	Commodity	32,062.70	54.86%	17,589.92	6.82%	2,186.68	38.32%	12,286.10
		Total Expenses	<u>578,184.07</u>		<u>317,252.67</u>		<u>41,187.29</u>		<u>219,744.11</u>
							Total to 3 entities		<u>578,184.07</u>

Clearview Water Supply Agency (CWSA) Monthly Billing Reconciliation For Water

	Net Consumption						Alderwood WWD					Silver Lake WSD			Cross Valley WD			Difference Between Everett's Bill & (7 Meters)	Total \$ Allocated				
							Everett		Beginning Elevation	Ending Elevation	Elevation Change	Elevation X 198,795	% of Total Billed	Consumption Gallons	\$ Amount Billed	% of Total Billed	Consumption Gallons			\$ Amount Billed	% of Total Billed	Consumption Gallons	\$ Amount Billed
							Cubic Feet	Gallons															
January-23	35,264.700	X 7.48	263,799.294	\$ 376,521.31	43.22	45.63	2.41	479,096	67.835%	206,537.000	\$ 255,414.13	27.098%	82,505.024	\$ 102,029.90	5.067%	15,425.358	\$ 19,077.28	304,468.592	(41,149.394)	\$ 376,521.31			
February	34,276.700	X 7.48	258,407.540	\$ 365,972.75	45.63	46.35	0.72	143,132	70.197%	182,835.000	\$ 266,864.62	25.035%	65,216.128	\$ 91,622.04	4.778%	12,446.616	\$ 17,486.09	260,497.644	(3,233.237)	\$ 365,972.75			
March	40,132.400	X 7.48	300,211.221	\$ 428,493.11	46.35	45.30	(1.05)	-208,735	69.488%	194,350.000	\$ 297,752.27	25.407%	71,059.968	\$ 108,866.82	5.105%	14,277.694	\$ 21,874.02	279,687.662	20,732.294	\$ 428,493.11			
April	31,824.900	X 7.48	238,066.801	\$ 281,907.88	45.30	39.08	(6.22)	-1,236,505	67.083%	180,820.000	\$ 189,111.24	27.525%	74,193.344	\$ 77,595.37	5.392%	14,534.792	\$ 15,201.26	269,548.136	(30,244.830)	\$ 281,907.88			
May	42,417.100	X 7.48	317,301.965	\$ 375,735.01	39.08	45.17	6.09	1,210,662	56.649%	181,495.000	\$ 212,848.76	36.851%	118,067.072	\$ 138,463.48	6.500%	20,825.169	\$ 24,422.77	320,387.241	(4,295.938)	\$ 375,735.01			
June	46,822.200	X 7.48	365,215.444	\$ 432,471.83	45.17	44.58	(0.59)	-117,289	52.558%	193,646.000	\$ 227,299.54	40.118%	147,811.840	\$ 173,499.91	7.324%	26,983.029	\$ 31,672.38	368,440.869	(3,108.136)	\$ 432,471.83			
July	49,378.300	X 7.48	369,375.361	\$ 437,398.29	44.58	45.47	0.89	176,929	48.181%	178,213.000	\$ 210,743.08	43.723%	161,722.048	\$ 191,243.02	8.998%	29,945.695	\$ 36,412.18	369,881.939	(683.506)	\$ 437,398.29			
August	51,742.000	X 7.48	387,057.066	\$ 458,335.63	45.47	43.18	(2.29)	-455,241	50.685%	195,552.000	\$ 232,307.63	41.427%	159,832.704	\$ 189,874.59	7.888%	30,433.231	\$ 36,153.41	385,817.935	1,694.371	\$ 458,335.63			
September	45,697.900	X 7.48	341,844.055	\$ 404,796.22	43.18	43.84	0.66	131,205	59.159%	204,839.000	\$ 239,474.93	34.851%	120,672.960	\$ 141,077.38	5.989%	20,737.445	\$ 24,243.91	346,249.405	(4,536.555)	\$ 404,796.22			
October	34,528.100	X 7.48	258,288.143	\$ 305,853.10	43.84	43.43	(0.41)	-81,506	64.231%	167,959.000	\$ 196,453.95	30.100%	78,708.928	\$ 92,062.23	5.668%	14,822.261	\$ 17,336.92	261,490.189	(3,120.540)	\$ 305,853.10			
November	33,231.300	X 7.48	249,587.404	\$ 294,366.01	43.43	43.81	0.38	75,542	67.339%	170,725.000	\$ 198,223.79	27.298%	69,207.808	\$ 80,355.16	5.363%	13,596.982	\$ 15,787.06	253,529.790	(5,017.928)	\$ 294,366.01			
December	36,629.700	X 7.48	274,009.203	\$ 324,469.36	43.81	39.61	(4.20)	-834,939	68.759%	191,707.000	\$ 223,101.06	25.872%	72,133.697	\$ 83,946.36	5.369%	14,970.383	\$ 17,421.94	278,811.080	(3,966.938)	\$ 324,469.36			
'23Totals	483,945.300		3,620,162.496	\$ 4,486,320.49					60.79%	2,248,678.000	\$ 2,739,595.01	33.01%	1,221,132.417	\$ 1,470,636.25	6.19%	229,000.065	\$ 276,089.23	3,698,810.482	-77,930.336	\$ 4,486,320.49			
January-24	32,913.100	X 7.48	246,207.103	\$ 291,547.53	39.61	45.42	5.81	1,154,999	62.577%	156,854.000	\$ 182,442.65	31.151%	78,082.751	\$ 90,820.92	6.271%	15,719.527	\$ 18,283.96	250,656.278	(5,604.174)	\$ 291,547.53			
February	30,302.100	X 7.48	226,675.465	\$ 268,419.38	45.42	43.06	(2.36)	-469,156	64.426%	148,606.000	\$ 172,933.02	29.662%	68,418.432	\$ 79,618.63	5.912%	13,635.567	\$ 15,867.73	230,659.999	(3,515.378)	\$ 268,419.38			
March	33,562.800	X 7.48	251,067.197	\$ 299,249.54	43.06	46.17	3.11	618,252	65.227%	166,209.000	\$ 195,190.58	29.089%	74,122.752	\$ 87,047.41	5.688%	14,485.698	\$ 17,011.54	254,817.450	(4,368.506)	\$ 299,249.54			
April	24,073.500	X 7.48	180,082.298	\$ 214,642.00	46.17	43.55	(2.62)	-520,843	53.084%	104,686.000	\$ 113,939.51	39.470%	77,838.144	\$ 84,718.49	7.447%	14,685.869	\$ 15,984.00	197,210.013	(16,606.872)	\$ 214,642.00			
May	41,564.200	X 7.48	310,921.829	\$ 370,590.29	43.55	43.35	(0.20)	-39,759	63.872%	201,325.000	\$ 236,702.00	30.156%	95,053.504	\$ 111,756.39	5.972%	18,824.115	\$ 22,131.90	315,202.619	(4,241.031)	\$ 370,590.29			
June	38,200.000	X 7.48	285,829.921	\$ 340,683.20	43.35	44.19	0.84	166,988	58.191%	167,111.000	\$ 198,246.43	35.489%	101,916.544	\$ 120,905.21	6.320%	18,149.941	\$ 21,531.56	287,177.485	(1,514.551)	\$ 340,683.20			
July	52,274.100	X 7.48	391,037.451	\$ 454,470.87	44.19	45.92	1.73	343,915	51.125%	202,421.000	\$ 268,133.92	41.135%	162,869.056	\$ 215,742.03	7.740%	30,646.120	\$ 40,594.92	385,936.176	(5,242.641)	\$ 454,470.87			
August	52,957.200	X 7.48	396,147.394	\$ 453,325.08	45.92	41.70	(4.22)	-838,915	54.861%	222,196.000	\$ 291,490.41	38.319%	155,190.080	\$ 203,597.07	6.820%	27,621.790	\$ 36,237.60	404,997.870	(8,011.562)	\$ 453,325.08			
September	X 7.48	0		\$ 0	41.70	-	-	0	0.000%		\$ 0	-	0	\$ 0	0.000%		\$ 0	-	-	\$ 0			
October	X 7.48	0		\$ 0	0.00	-	-	0	0.000%		\$ 0	-	0	\$ 0	0.000%		\$ 0	-	-	\$ 0			
November	X 7.48	0		\$ 0	0.00	-	-	0	0.000%		\$ 0	-	0	\$ 0	0.000%		\$ 0	-	-	\$ 0			
December	X 7.48	0		\$ 0	0.00	-	-	0	0.000%		\$ 0	-	0	\$ 0	0.000%		\$ 0	-	-	\$ 0			
'24Totals	305,856.900		2,287,968.658	\$ 2,840,927.89					58.60%	1,369,398.000	\$ 1,659,078.52	34.81%	813,491.263	\$ 994,206.16	6.58%	153,768.627	\$ 187,643.21	2,338,657.880	-49,104.714	\$ 2,840,927.89			

Clearview Water Supply Agency

Master Meter @ CVPS*

Billing	Date	Meter	Calculated									
Month	Read	Reading	Gallons									
				AWWD	SLWD	CVWD	Total Consumption Gallons	Difference		AWWD	SLWD	CVWD
	12/31/2010	188,740,000	New register 0 start									
January	2/1/2023	9,804,950,000	300,370,000	206,537,000	82,505,024	15,426,568	304,468,592	-4,098,592		276,119	110,301	20,624
February	3/1/2023	10,062,400,000	257,450,000	182,835,000	65,216,128	12,446,516	260,497,644	-3,047,644		244,432	87,187	16,640
March	3/31/2023	10,335,890,000	273,490,000	194,350,000	71,059,968	14,277,694	279,687,662	-6,197,662		259,826	95,000	19,088
April	5/1/2023	10,600,730,000	264,840,000	180,820,000	74,193,344	14,534,792	269,548,136	-4,708,136		241,738	99,189	19,432
May	6/1/2023	10,920,270,000	319,540,000	181,495,000	118,067,072	20,825,169	320,387,241	-847,241		242,640	157,844	27,841
June	7/3/2023	11,286,250,000	365,980,000	193,646,000	147,811,840	26,983,029	368,440,869	-2,460,869		258,885	197,609	36,074
July	8/1/2023	11,653,360,000	367,110,000	178,213,000	161,722,944	29,945,995	369,881,939	-2,771,939		238,253	216,207	40,035
August	9/1/2023	12,040,210,000	386,850,000	195,552,000	159,832,704	30,433,231	385,817,935	1,032,065		261,433	213,680	40,686
September	10/2/2023	12,380,360,000	340,150,000	204,839,000	120,672,960	20,737,445	346,249,405	-6,099,405		273,849	161,327	27,724
October	11/1/2023	12,637,830,000	257,470,000	167,959,000	78,708,928	14,822,261	261,490,189	-4,020,189		224,544	105,226	19,816
November	12/1/2023	12,887,590,000	249,760,000	170,725,000	69,207,808	13,596,982	253,529,790	-3,769,790		228,242	92,524	18,178
December	1/2/2024	13,161,330,000	273,740,000	191,707,000	72,133,697	14,970,383	278,811,080	-5,071,080		256,293	96,435	20,014
January	2/1/2024	13,407,690,000	246,360,000	156,854,000	78,082,751	15,719,527	250,656,278	-4,296,278		209,698	104,389	21,015
February	3/1/2024	13,633,520,000	225,830,000	148,606,000	68,418,432	13,635,567	230,659,999	-4,829,999		198,671	91,468	18,229
March	4/1/2024	13,884,580,000	251,060,000	166,209,000	74,122,752	14,485,698	254,817,450	-3,757,450		222,205	99,095	19,366
April	5/1/2024	14,065,030,000	180,450,000	104,686,000	77,838,144	14,685,869	197,210,013	-16,760,013		139,955	104,062	19,634
May	6/3/2024	14,377,040,000	312,010,000	201,325,000	95,053,504	18,824,115	315,202,619	-3,192,619		269,151	127,077	25,166
June	7/1/2024	14,664,620,000	287,580,000	167,111,000	101,916,544	18,149,941	287,177,485	402,515		223,410	136,252	24,265
July	8/1/2024	15,054,880,000	390,260,000	202,421,000	162,869,056	30,646,120	395,936,176	-5,676,176		270,616	217,739	40,971
August	9/3/2024	15,450,810,000	395,930,000	222,186,000	155,190,080	27,621,790	404,997,870	-9,067,870		297,040	207,473	36,928