Clearview Water Supply Agency (CWSA)

Date: January 15, 2025

CWSA BOARD MEETING MINUTES

Attendees:

- Skip Schott, CWSA Secretary
- John Warner, CWSA Board
- Dean Lotz, CWSA Board
- Mike Johnson, CVWD
- Curt Brees, SLWD
- John McClellan, AWWD
- Paul Richart, AWWD
- Ashley Rindero, AWWD
- Heather Earnheart, AWWD
- Tyler Gardner, AWWD
- Caryn Saban, AWWD
- Diana Storm, AWWD
- Devin Hancock, AWWD
- Dave Kaiser, AWWD
- Alexis Dickie, AWWD
- Tyan Schreck, AWWD
- Seth Richards, AWWD

1. CALL TO ORDER

The meeting was called to order at 3:06 pm by AWWD General Manager John McClellan.

2. ROLL CALL

Roll call was taken. Board Members Lotz, Warner, and Schott were present.

3. PUBLIC COMMENT

There were no public comments.

4. ADDITIONS TO OR DELETIONS FROM THE AGENDA

There were no additions to or deletions from the agenda.

5. ELECTION OF OFFICERS

Motion: Board Member Warner nominated Board Member Lotz for CWSA President. It was seconded by Board Member Schott. The motion passed 3-0

Motion: Board Member Warner nominated Board Member Schott for CWSA Secretary. It was seconded by Board Member Lotz. The motion passed 3-0

6. CONSENT AGENDA (Moved to Agenda Item 8)

A. Minutes

I. November 20, 2024

B. Disbursements – In the amount of **$409,553.95**

C. Vouchers – In the amount of **$379,952.58**

Motion: CWSA Board Member Schott moved to amend the agenda and move the Consent Agenda approval to Agenda Item 8 as discussed. The motion was seconded by Board Member Warner. The motion passed 3-0.

7. REPORTS

A. Maintenance and Operations Report
Tyler Gardner, M&O Superintendent

Tyler Gardner provided a summary of the monthly Maintenance & Operations report as attached. He reported that there was a windstorm on November 19th that caused a power outage. Staff ran on generator power for 42 hours using 1280 gallons of diesel fuel. Staff performed general housekeeping, landscaping, gutter cleaning, and routine maintenance.

B. Financial Report
Alexis Dickie, Finance Manager

Alexis Dickie provided a summary of the monthly financial report as attached. She reviewed the Key Bank balance, LGIP balance, combined monetary assets balance, expenses, and water consumption.

C. Engineering & Development Report
Paul Richart, Engineering & Development Director

Paul Richart reported that AWWD has executed the contract with Kennedy Jenks. They are beginning the design process. Each district will be billed by AWWD for their portion of the contract.

8. CONSENT AGENDA

A. Minutes

I. November 20, 2024

B. Disbursements – In the amount of **$409,553.95**

C. Vouchers – In the amount of **$379,952.58**

Motion: CWSA Board Member Lotz moved to approve the consent agenda as presented. The motion was seconded by Board Member Schott. The motion passed 3-0.

9. NEXT MEETING DATE

February 19, 2025

10. ADJOURNMENT

The meeting adjourned at 3:29 pm.

Minutes Submitted by,
Caryn Saban, Executive Assistant AWWD

DEAN LOTZ
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Dean Lotz
Board President