



Request for Public Records

There is no charge to review public records. The District may charge for copies, electronic preparation, postage, or other charges authorized by RCW and AWWD Resolution.

REQUESTOR INFORMATION

1. Name: (Last name, First name, Middle initial)

3a. Phone:

2a. Address

3b. Additional Phone:

3c. Email:

2b. City:

2c. State:

2d. Zip Code:

4. Description of Records:

Date of Request:

Time of Request:

Does requested records contain a list of individuals? No Yes If yes, complete Certification below.

Certification: I understand that RCW 42.56.070(9) prohibits any public agency from giving, selling or providing access to lists of individuals for commercial purposes. I certify that the information obtained through this "Request for Public Records" will not be used for commercial purposes.

Signature

Print Name

Date

Return original request to: **Alderwood Water & Wastewater District** or email: PRR@awwd.com
Attn: Public Records Request
3626 156th St. SW.
Lynnwood, WA 98087-5021

DISTRICT RESPONSE

5a. Date Received:

5b. Time Received:

5c. Name of person taking action:

5d: Action taken on Request: (use additional sheets if necessary)

5e. Date Action Taken:

6a. Number of Pages:

6b. Number of Copies: x

6c. Per Page Charge:

x 15¢

6d. Other costs:

+

6e. Total Charge:

=