



---

3626 - 156<sup>th</sup> Street SW • Lynnwood, WA 98087-5021 • 425-743-4605 • 425-742-4562 Fax • [www.awwd.com](http://www.awwd.com)

Dear valued customer,

On March 18<sup>th</sup> 2020 a moratorium was enacted, by Governor Inslee to cease all collections and disruption of water service due to nonpayment. Governor Inslee will lift this moratorium on August 1<sup>st</sup> 2020.

The Alderwood Water & Wastewater District understands some of our ratepayers have been financially impacted by the Covid-19 pandemic and have fallen behind on their utility account. To assist our ratepayers impacted, the District is offering extended payment plans to pay past due balances, while avoiding late fees and disruption of service.

To qualify for the extended payment plan, a payment of 50% of the oldest past due bill will be required. The District will divide the remaining amount due into monthly installments for the next 12 months. You will be required to pay future bills by bill's due date. **(Please see terms and conditions below)** This agreement cannot be re-negotiated and no additional arrangements can be on future charges until this agreement has been fulfilled.

**Terms and Conditions:**

1. Your payments will be due on the same date each month, which will be determined by your bill due date. Example: Your water bill is due every two months on the 8<sup>th</sup> of the month. Your payment on August 8<sup>th</sup> would be your current bill plus your installment payment. On September 8<sup>th</sup> you would pay the installment payment only.
2. Partial payments will not be considered as full payment
3. If any payment is returned for any reason, you will have 3 business days to pay the returned payment, plus a \$25.00 returned payment fee or services will be disconnected without further notice.
4. No late fees or interest will be added, provided your account is kept current and installment payments are made by their due date.
5. If you are a tenant a copy of the extended payment plan will be mailed to the Owner for their approval.

If you are interested in an extended payment plan please contact us right away. We can be reached at 425-743-4605 or email to [help@awwd.com](mailto:help@awwd.com).