

## CWSA BOARD MEETING MINUTES

---

### **Attendees:**

- Donna Cross, CWSA President
- Skip Schott, CWSA Secretary
- John Warner, CWSA Board
- Mike Johnson, CVWD
- Curt Brees, SLWD
- John McClellan, AWWD
- Paul Richart, AWWD
- Ashley Rindero, AWWD
- Heather Earnheart, AWWD
- Tyler Gardner, AWWD
- Caryn Saban, AWWD
- Alexis Dickie, AWWD
- Tyan Schreck, AWWD
- Devin Hancock, AWWD

### **1. CALL TO ORDER**

The meeting was called to order at 3:00 pm.

### **2. ROLL CALL**

Roll Call was taken. All three Board Members were present.

### **3. PUBLIC COMMENT**

There were no Public Comments.

### **4. ADDITIONS TO OR DELETIONS FROM THE AGENDA**

There were no Additions to or Deletions from the agenda.

### **5. CONSENT AGENDA**

#### **A. Minutes**

- I. February 21, 2024

#### **B. Vouchers – In the amount of \$302,716.89**

**Motion:** CWSA Board Member Warner moved to approve the consent agenda as presented. The motion was seconded by Board Member Cross. The motion passed 3-0.

### **6. UNFINISHED BUSINESS**

None

## 7. NEW BUSINESS

None

## 8. REPORTS

### A. Maintenance and Operations Report

Tyler Gardner, Field Operations Manager

Tyler Gardner provided a summary of the monthly operations report as attached. They had no emergency call-outs. They performed routine housekeeping, landscaping, fire extinguisher inspections, continued to install an air compressor, had the septic tank pumped, did pump oil testing for analysis. They have been doing some other annual VFD inspection, preventive maintenance on pumps too, an annual medium voltage main disconnect, annual preventive maintenance on the MCC.

### B. Financial Report

Alexis Dickie, Finance Manager

Alexis Dickie provided a summary of the monthly financial report as attached. KeyBank balance was \$575,000, about 46% of our total combined monetary assets, the remainder of that is the local government investment pool at \$673,000. We saw the net earnings rate for the month tick down slightly from January, but that is a variable rate that does respond to the market. We brought in around \$2800 in interest for what we invested at the LGIP. That makes up 88% of total expenses of \$302,000. Clearview activity coupled with that was around \$21,000 expended for the power expenses for Snohomish County PUD just for operations and for the total amount of the year we spent around \$638,000 of the \$5.4 million that we have budgeted annually for Clearview.

### C. Engineering & Development Report

Paul Richart, Engineering & Development Director

No report provided this month.

## 9. NEXT MEETING DATE

April 17, 2024 – Meeting Cancelled

## 10. ADJOURNMENT

The meeting adjourned at 3:09 pm.

Minutes Submitted by

Caryn Saban, Executive Assistant AWWWD

*Donna Cross*

---

Donna Cross  
Board President