

CWSA BOARD MEETING MINUTES

Attendees:

- Donna Cross, CWSA President
- Skip Schott, CWSA Secretary
- John Warner, CWSA Board
- Mike Johnson, CVWD
- John McClellan, AWWD
- Ron Berger, SLWSD
- Paul Richart, AWWD
- Ashley Rindero, AWWD
- Heather Earnheart, AWWD
- Tyler Gardner, AWWD
- Caryn Saban, AWWD
- Alexis Dickie, AWWD
- Tyan Schreck, AWWD
- Diana Storm, AWWD
- Devin Hancock, AWWD

1. CALL TO ORDER

The meeting was called to order at 3:00 pm.

2. ROLL CALL

Roll Call was taken. All three Board Members were present.

3. PUBLIC COMMENT

There were no Public Comments.

4. ADDITIONS TO OR DELETIONS FROM THE AGENDA

There were no Additions to or Deletions from the agenda.

5. CONSENT AGENDA

A. Minutes

- I. January 17, 2024

B. Vouchers – In the amount of \$336,198.47

Motion: CWSA Board Member Warner moved to approve the consent agenda as presented. The motion was seconded by Board Member Schott. The motion passed 3-0.

6. UNFINISHED BUSINESS

None

7. NEW BUSINESS

None

8. REPORTS

A. Maintenance and Operations Report

Tyler Gardner, Field Operations Manager

Tyler Gardner provided a summary of the monthly operations report as attached. They had no after hours call outs. They performed routine maintenance, recertified the fire extinguishers, and are installing a redundant air compressor. Staff are investigating a leak in the #4 flow control valve.

B. Financial Report

Alexis Dickie, Finance Manager

Alexis Dickie provided a summary of the monthly financial report as attached. They had a combined monetary asset total of \$1.3 million. The net earnings from the LGIP at 5.42% for an additional \$3,000. January 2024 had a higher rainfall than in 2023. There were unbudgeted legal fees for Attorney Joe Bennet to review the Clearview Agreement.

C. Engineering & Development Report

Paul Richart, Engineering & Development Director

Paul Richart provided a summary of the monthly E&D report. They are working with Attorney Joe Bennett on governance topics. He stated AWWD has awarded a contract for replacing our large transmission main valves. They will perform another shutdown that relies on our reservoirs and Clearview solely for two or three days in April.

9. NEXT MEETING DATE

March 20, 2024

10. ADJOURNMENT

The meeting adjourned at 3:12 pm.

Minutes Submitted by
Caryn Saban, Executive Assistant AWWD

Donna Cross

Donna Cross
Board President

**Clearview Water Supply Agency
Financial Report
January 2024**

CWSA’s balances as of January 31, 2024

- Key Bank: **\$711,696.15** (see attached reconciliation and bank statement)
- Local Government Investment Pool (LGIP): **\$670,171.14** (see attached statement)
 - The net earnings rate for the month was **5.4220%**
 - The net earnings for the month amounted to **\$3,071.98**
- Combined monetary assets totaled: **\$1,381,867.29**

Expenses for January 2024 totaled \$336,198.47.

January 2024 Accounts Payable Voucher Packet for expenses incurred in the amount of **\$336,198.47** (see attached disbursements).

- Wholesale water purchases of **\$291,547.53** account for 86.7% of the month’s total expenses.
 - a. January 2024 had more recordable rainfall over more days than 2023.
- Power expenses payable to Snohomish County PUD of **\$29,117.96** account for an additional 8.7%.
- January reflects expenses related to legal consulting services under professional services. These were unbudgeted for 2024.
- As of January 31, 2024, CWSA has spent **\$336,198.47** or 6.2% of the \$5,462,069.16 budgeted for the year.
- CWSA Water Consumption (in million gallons)

January 2024	January 2023	Variance	
246.2	263.8	17.6	-6.7%

- The water utilization by CWSA member districts during January 2024 was as follows:

SLWSD	31.15%
CVWD	6.27%
AWWD	62.58%

Date: February 21st, 2024

Clearview Water Supply Agency Pump Station Monthly Operations Report for January 2024

1. Emergency Call Out Responses at the Pump Station

- We had no call outs for the month of January.

2. Pump Station Site

- General housekeeping and landscaping.

3. Routine Maintenance

- We completed all the weekly reads and safety inspections to include the monthly fire extinguisher inspections.
- Investigating an oil leak in the #4 flow control valve, may require cylinder rebuild.
- Performed quarterly heat pump service.
- Performed quarterly Exhaust fan service on units 991,991, & 993.
- Performed annual Deisel fuel polisher service.
- Ran 1" air line for new air compressor. Completion date set for March 1st. See attached photos.
- The electrical group continued their preventative maintenance schedule at the pump station.

4. Average Set Point for Pumping Activity

- During January our flows ranged from 8.1-8.3MDG.



9909
L2169H



VIBRATION METER
EXAMINER 1000
VIBRATION METER
ELECTRONIC STETHOSCOPE

ON>Select Push to Hold

VIBRATION SEVERITY PER ISO 10816-1

Vibration Velocity (mm/s)	Class 1		Class 2		Class 3	
	Small	Medium	Medium	Large	Large	Very Large
0.05	0.08	0.10	0.15	0.20	0.30	0.40
0.06	0.11	0.14	0.20	0.28	0.40	0.55
0.08	0.15	0.19	0.28	0.38	0.55	0.75
0.10	0.20	0.25	0.38	0.50	0.75	1.00
0.15	0.30	0.38	0.55	0.75	1.00	1.30
0.20	0.40	0.50	0.75	1.00	1.30	1.70
0.30	0.60	0.75	1.00	1.30	1.70	2.20
0.40	0.80	1.00	1.30	1.70	2.20	2.80
0.50	1.00	1.30	1.70	2.20	2.80	3.50
0.70	1.30	1.70	2.20	2.80	3.50	4.50
1.00	1.70	2.20	2.80	3.50	4.50	5.80
1.50	2.20	2.80	3.50	4.50	5.80	7.50
2.00	2.80	3.50	4.50	5.80	7.50	9.50