

CWSA BOARD MEETING MINUTES

Attendees:

- Donna Cross, CWSA President
- Skip Schott, CWSA Secretary
- John Warner, CWSA Board
- Mike Johnson, CVWD
- John McClellan, AWWD
- Curt Brees, SLWSD
- Paul Richart, AWWD
- Ashley Rindero, AWWD
- Heather Earnheart, AWWD
- Tyler Gardner, AWWD
- Caryn Saban, AWWD
- Alexis Dickie, AWWD
- Tyan Schreck, AWWD
- Diana Storm, AWWD
- Devin Hancock, AWWD
- Caryn Saban, AWWD

1. CALL TO ORDER

The meeting was called to order at 3:00 pm.

2. ROLL CALL

Roll Call was taken. All three Commissioners were present.

3. ADDITIONS TO OR DELETIONS FROM THE AGENDA

There were no Additions to or Deletions from the agenda.

4. PUBLIC COMMENT

There were no Public Comments.

5. CONSENT AGENDA

A. Minutes

- I. December 20, 2023

B. Vouchers – In the amount of \$356,470.87

Motion: CWSA Board Member Warner moved to approve the consent agenda as presented. The motion was seconded by Board Member Schott. The motion passed 3-0.

6. UNFINISHED BUSINESS

None

7. NEW BUSINESS

A. Board Officer Elections – President and Secretary

Motion: CWSA Board Member Schott moved to re-elect the same Officers that they currently have (Cross as President – Schott as Secretary). The motion was seconded by Board Member Warner. The motion passed 3-0.

B. New Clearview Water Supply Web Page Demonstration

Michael Kundu presented the draft Clearview Water Supply Web Page created by Diana Storm. The Board discussed providing a phone number for audio access for the public to attend the meetings.

Motion: CWSA Board Member Schott move to approve the draft web page as presented. The motion was seconded by Board Member Warner. The motion passed 3-0.

8. REPORTS

A. Maintenance and Operations Report

Tyler Gardner, Maintenance and Operations Field Operations Manager

Tyler Gardner provided a summary of the monthly operations report as attached. They had a mild month with no after hours call outs in Decemnber. They did general housekeeping and landscaping. AWWD staff shut down pump stations 1 and 2 for a 2-day test to obtain data in preparation for a large project this coming winter.

B. Financial Report

Alexis Dickie, Finance Manager

Alexis Dickie reported the balances from Key Bank, Local Government Investment Pool (LGIP), net earnings and combined monetary assets of 1.7 million. Expenditures as of December 31, 2023, were at 86.2% of the annual budget.

C. Engineering Report

Paul Richart, Engineering & Development Director

Paul Richart reported that staff is still working on the scope with Kennedy Jenks. AWWD Attorney Joe Bennett is working on the governance issues regarding the creation of new assets before we enter into a contract. Ashley Rindero also provided feedback regarding the Auditor's concerns.

9. NEXT MEETING DATE

February 21, 2024

10. ADJOURNMENT

The meeting adjourned at 3:19 pm.

Minutes Submitted by Caryn Saban
Executive Assistant, AWWD

Donna Cross

Donna Cross
Board President