

CWSA BOARD MEETING MINUTES

Attendees:

- Donna Cross, CWSA President
- Skip Schott, CWSA Secretary
- John Warner, CWSA Commissioner
- Mike Johnson, CVWD
- John McClellan, AWWD
- Curt Brees, SLWSD
- Scott Smith, SLWSD
- Paul Richart, AWWD
- Ashley Rindero, AWWD
- Heather Earnheart, AWWD
- Joe Skeens, AWWD
- Caryn Saban, AWWD
- Natalie Salnas, AWWD
- Betsie Devenny, AWWD

1. CALL TO ORDER

The meeting was called to order at 3:00 pm.

2. ROLL CALL

Roll Call was taken. All three Commissioners were present.

3. ADDITIONS TO OR DELETIONS FROM THE AGENDA

4. CONSENT AGENDA

A. Minutes:

I. June 21, 2023, Meeting Minutes

Motion: Commissioner Warner moved to approve the meeting minutes of June 21, 2023. The motion was seconded by Commissioner Schott. The motion passed 3-0.

B. Disbursements – Authorized by the Finance Director in the amount of \$469,021.20

Motion: Commissioner Schott moved to approve the Disbursements packet in the amount of \$469,021.20. Commissioner Warner seconded the motion. The motion passed 3-0.

C. Vouchers – In the amount of \$482,888.59

Motion: Commissioner Schott moved to approve the Disbursements packet in the amount of \$482,888.59. Commissioner Warner seconded the motion. The motion passed 3-0.

5. NEW BUSINESS

None

6. REPORTS

A. Maintenance and Operations Report

Joe Skeens, Maintenance and Operations Superintendent

AWWD Maintenance and Operations Superintendant Joe Skeens provided a summary of the monthly operations report as attached. He also stated they had completed some deep cleaning and found excess items that will be sold or surplusd.

B. Engineering and Development Report

Paul Richart, Capital Projects Manager

Capital Capital Projects Manager Paul Richart provided an update on the final draft from BHC Consultants on the Long-Range Capital Facilities Plan that had been sent out in early July. He has communicated with the Department of Health and they want to see this as an attachment to each agencie's comprehensive plan.

Motion: Commissioner Schott moved to adopt the the Long-Range Capital Facilities Plan as presented. Commissioner Warner seconded the motion. The motion passed 3-0.

Capital Capital Projects Manager Paul Richart stated that AWWD does not have the staff to begin the pre-design and is requesting board approval to start the RFP process. He stated that he will share the draft RFP will all General Managers.

Motion: Commissioner Warner moved to approve staff to begin the RFP process as presented. Commissioner Schott seconded the motion. The motion passed 3-0.

C. Financial Report

Betsie Devenny, Interim Finance Manager

Interim Finance Manager Betsie Devenny provided a summary of the current budget and stated the increased consumption is due to the heat dome.

7. NEXT MEETING DATE

October 18, 2023

8. ADJOURNMENT

The meeting adjourned at 3:21 pm.

Minutes Submitted by Caryn Saban
Executive Assistant, AWWD

Donna Cross

Donna Cross
Board President