



Maintenance Log

Hydro-Mechanical
Grease Interceptor (HGI)

3626 156th Street SW ● Lynnwood, WA 98087-2399 ● (425) 787-0250 Fax (425) 745-0420

Pretreatment Compliance Requirements

- Pumping frequency** : HGI's must be cleaned once every three months, or more frequently if deemed necessary by facility staff or the District. Exceptions to this minimum frequency may only be made with special written approval from The District for generators of small quantities of grease wastes.
- Reporting** : The reporting period shall be from January 1st through December 31st of each year. The report shall be submitted within 30 days after the end of the compliance reporting period.

Company Name: Yummy Restaurant **Site Address:** 123 Broadway Road

Date mm/dd/yy	Maintenance Performed ¹	Quantity Removed ²	Maintenance Performed By ³	Signature of Responsible Party ⁴
REFILL WITH WATER AFTER CLEANING				
1/20/24	Inspected contents	Doesn't need cleaning	Susie Q.	
2/15/24	Skimmed surface	1-inch mat/FOG	Susie Q.	
3/30/24	Full clean	25-gallons	John S.	
	Emailed copy to AWWD Pretreatment		John S.	
5/2/24	Inspected contents	Doesn't need cleaning	John S.	
6/13/24	Full clean	25-gallons	John S.	
7/1/24	Emailed copy to AWWD Pretreatment		Susie Q.	
8/9/24	Inspected contents	Needs cleaning	John S.	
8/10/24	Skimmed surface	3-inches mat/FOG	Susie Q.	
9/19/24	Full Clean	25-gallons	Susie Q.	
	Emailed copy to AWWD Pretreatment		Susie Q.	
11/24/24	Skimmed surface	1-inch mat/FOG	John S.	
12/15/24	Full Clean	25 gallons	John S.	
1/2/2025	Emailed copy to AWWD Pretreatment		John S.	
EMAIL FORM TO ALL-PRETREATMENT@AWWD.COM				

- Mark one of the following: Cleaned (Grease/Oil Removal), Inspected, or Pumped by professional cleaner.
- List quantity of grease and/or oil removed in approximate gallons or inches.
- Note name of employee and/or company performing maintenance.
- Signature can be of employee, supervisor, or company performing maintenance.